TO: All Bidders

FROM: City of Cambridge

DATE: October 28, 2019

RE: File No. 8867 Custodial Supplies for Public Works FY20 - Addendum No. 1

This addendum is comprised of:

1. Bidder’s Questions

1. Answers to Questions:

   1. Can you please provide me with the previous award information and tabulations?
      Answer: Please see Attachment #1. Please note that this Invitation to Bid has been modified
      from previous procurements for custodial supplies, so amounts and items may not be
      identical.

   2. How many locations will be utilizing this contract?
      Answer: One

   3. Are locations equipped with a loading dock? If not, is there a forklift available to assist with
      unloading?
      Answer: Deliveries will need to be made to the grade level via power lift tailgate.

   4. What are the receiving hours?
      Answer: 8:00am – 2:30pm

   5. Do you have a bid tabulation from the last award bid?
      Answer: Please see answer to Question #1.

   6. Will you award to multiple vendors?
      Answer: This will be a single award for lowest total cost of all items.

   7. Do you require samples to be submitted with the bid?
      Answer: No, samples will not be required.
8. The trash can liners, do you have an idea of how many deliveries without the year will be required, or an order history?
   Answer: Deliveries will be approximately once a month.

9. Will you except a one time delivery for the trash bags to receive a more competitive price?
   Answer: No.

10. Are there one delivery location for this bid?
    Answer: There will be one delivery location only.

11. After reviewing the above referenced bid specifications can you please clarify the color, mil/mic thickness, bag size and case weight for the following trash bags:

   Item#3 Recycle 33x40" 63mil
   - 33 gallon ; 0.62 Mil (16 MIC); 60lb capacity; Case weight 15lbs; Color Natural
   Item#4 Recycle 33x39" 39 gallon 1.5mil
   - 33 gallon; 1.5 Mil (38.10 MIC); Case weight 12lbs; Color Black
   Item#5 lg liners 43x48" 56 gallon 14mic
   - 0.62 Mil (16 MIC); 56 Gallon; 61 lb capacity; case weight 13.38lbs; Color Natural
   Item#6 trash buddy bags 12x12" 1mil
   - 1 Mil (25.4 MIC); 12 x 12 bag; Case weight 9.9lbs; Color Natural
   Item#7 Compost bags 40x46" 2mil(50.8mic)
   - 1.2 Mil (30.48 MIC); 40 x 46 ; 40 – 45 Gallon; Case weight 14.72 lbs; 85lb capacity; Color Green

12. Can we get a copy of last year's bid results?
    Answer: Please see answer to Question #1.

13. It is acceptable if we bid alternate/equal items?
    Answer: Bidders must meet the specs outlined in the bid.

14. Recycle rubbish bags 33x40 What is the correct gauge and color for the bag?
    Answer: 0.62 Mil (16 MIC); 60lb capacity; Case weight 15lbs; Color Natural

15. Rubbish Bag Recycle 33x39 What is the Color for this bag?
    Answer: Color Natural

16. Rubbish bag-lg liner 43x48 What is the Color of this bag?
    Answer: Color Natural

17. Compost bag- Green 2 Mil Are you looking for Compostable bags?
    Answer: yes

    All other details remain the same.

______________________________

Elizabeth Unger
Purchasing Agent

Addendum No. 1
ATTACHMENT #1:

Award Information and Bid Tabulation for
File No. 8269 – Custodial Supplies for DPW FY19
<table>
<thead>
<tr>
<th>File No.</th>
<th>Custodial Supplies for DPW</th>
<th>W.B. Mason</th>
<th>Tap Natch Supply</th>
<th>$67,378.20</th>
<th>$53,693.60</th>
<th>Contract Awarded</th>
</tr>
</thead>
</table>

*Two (2) bids could not be considered*
**Price Proposal**

A contract will be awarded to the responsive and responsible vendor offering the products specified at the lowest total price. All prices to remain firm during the contract period.

<table>
<thead>
<tr>
<th>Product Name and Identification number</th>
<th>Quantity per Unit</th>
<th>Units</th>
<th>Price per Unit</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bags</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rubbish Bags - Lg. Can liners Black 38 x 58 - 60 gallon; 2.0 mil; 100/case; 26.4 lb caseweight;</td>
<td>100 bags/case</td>
<td>225</td>
<td>$28.38</td>
<td>$6,378.75</td>
</tr>
<tr>
<td>Rubbish Bags - Md. Can liners Clear 24 x 33; 0.24 mil; 20 lb capacity; 1000/case; 12 to 16 gallon; 13.2 lb caseweight;</td>
<td>1000 bags/case</td>
<td>65</td>
<td>$15.20</td>
<td>$988.00</td>
</tr>
<tr>
<td>Recycle rubbish bags - Recycle 33x40; 63 mil; 60 lb capacity; 250/case; 15 lb caseweight;</td>
<td>250 bags/case</td>
<td>65</td>
<td>$15.58</td>
<td>$1,012.70</td>
</tr>
<tr>
<td>Rubbish bags - Recycle 33x39 - 33 gallon; 1.5 mil; 100/case; 12 lb caseweight;</td>
<td>100 bags/case</td>
<td>165</td>
<td>$13.36</td>
<td>$2,204.40</td>
</tr>
<tr>
<td>Rubbish bags - lg liners 43 x 48; 56 gallon -14 MIC; 8 rolls of 25 bags each roll = 200 bags/case</td>
<td>200 bags/case</td>
<td>15</td>
<td>$20.10</td>
<td>$3,015.00</td>
</tr>
<tr>
<td>Trash Buddie Bags - 12 inch x 12 inch 1 Mil thick;</td>
<td>1000 bags/case</td>
<td>25</td>
<td>$25.82</td>
<td>$25,820.00</td>
</tr>
<tr>
<td>Compost Bags - Green 2 Mil thick; 40 inch x 46 inch; 40-45 gallon bags; coreless roll can liners; 15 rolls; 75 bags/case;</td>
<td>75 bags/case</td>
<td>5</td>
<td>$15.00</td>
<td>$525.00</td>
</tr>
<tr>
<td><strong>Tissues</strong></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Toilet Tissue - Single Roll Bath Tissue-white; contents - 36 rolls; 865 sheets/roll; 3.75in x 4in; 2ply</td>
<td>36 rolls/case</td>
<td>420</td>
<td>$33.95</td>
<td>$14,289.00</td>
</tr>
<tr>
<td>Toilet Tissue - 100% Recycled paper; 96 single roll bathroom tissue; 500 sheets; 2 ply 4.1in x 3.1in</td>
<td>96 rolls/case</td>
<td>285</td>
<td>$26.90</td>
<td>$2,532.80</td>
</tr>
<tr>
<td><strong>Paper Towels</strong></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Signature of Bidder  

[Signature]

9
<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper towels - Multi fold - Multifold towel Natural; contents - 16 packages; 250 towels per package: 9.125in x 9.5 in</td>
<td>660</td>
<td>$13.40</td>
<td>$8,844.00</td>
</tr>
<tr>
<td>Paper towels - rolls: Hard roll towel - Natural White; contents: 6 Rolls; 8inx 800ft.</td>
<td>575</td>
<td>$18.81</td>
<td>$10,815.25</td>
</tr>
</tbody>
</table>

**Total Price:** $53,693.60

**Total Price in Words:** Fifty three thousand six hundred ninety three dollars and sixty cents

**Signature of Bidder:** Michael O'Meara