TO: All Bidders

FROM: City of Cambridge

DATE: December 10, 2021

RE: File No. 10052 Digital Magazine Subscriptions for Cambridge Public Library - Addendum No. 1

This addendum is comprised of:

Submitted Questions and Answers:

Q: Would you accept an email response instead of hardcopy submission?
A: No.

Q: Would the library consider accepting our license agreement and can we provide this for review?
A: The bidder must be willing to sign a City contract as depicted in the sample contract attached in the Invitation for Bid. A separate license agreement may be submitted with the Invitation for Bid for City review.

Q: Regarding page 1, which asks us to select “corporation, partner, or individual” – our company does not fall under any of those categories, as a single-member LLC (limited liability company). Can you please confirm it’s acceptable to write this in as an “other” option?
A: Yes.

Q: We are only able to quote for Year 1. Cost for Years 2 and 3 will be dependent on publisher pricing at time of renewal, which is subject to change. Can you please confirm that that is acceptable?
A: Yes, however the bidder must lock in a percentage discount for Year 2 and Year 3. The percentage discount must remain firm throughout the contract term.

All other details remain the same.

Elizabeth Unger
Purchasing Agent

Addendum No. 1