

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

Staff Space for Cambridge Public Library - Main Branch

Bidding procedures shall be in accordance with M.G.L. c. 149, and all other applicable laws.

The estimated project value is: **\$56,000.00**

Plans and Specifications will be available from **8:30 a.m. to 8:00 p.m. on Mondays, Tuesday through Thursday from 8:30 a.m. to 5:00 p.m. and Fridays from 8:30 a.m. to 12:00 Noon** at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 beginning **Thursday, October 25, 2018** upon payment of a refundable fee of \$50.00 for each set in the form of a check made payable to the city of Cambridge or contact purchasing@cambridgema.gov. For the mailing of the plans and specifications, the bidder must prepay a mailing and handling fee of \$10.00 per set. No partial sets will be distributed.

The contract documents may be examined at the Office of the Purchasing Agent, Room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139.

All general bids shall be accompanied by a bid deposit in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Material (Payment) Bond in the amount of fifty percent (50%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

Sealed general bids will be received at the Purchasing Department City Hall, 795 Mass. Avenue, Room 303, Cambridge, MA 02139 until **Thursday November 08, 2018 at 2:00 PM** which time all general bids will be publicly opened and read aloud.

All general bid questions must be submitted in writing and either emailed to purchasing@cambridgema.gov or delivered to the Office of the Purchasing Agent, Elizabeth Unger, City Hall 795 Massachusetts Ave Rm 303, Cambridge, MA 02139 not later than **2:00PM on Wednesday, October 31, 2018**.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so. The City of Cambridge reserves the right to reject any sub-bid on any sub-trade if it determines that such sub-bid does not represent the sub-bid of a person competent to perform the work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

No less than the prevailing wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Cambridge Employment Plan: minority/women/resident hiring ordinance.
2. Cambridge Responsible Employer Plan.
3. Cambridge Living Wage Ordinance
4. OSHA Certification

5. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A Pre-Bid conference for all bidders will be held as follows:

Date: Tuesday, October 30, 2018

Time: 11:00AM

Place: Cambridge Main Library Branch I
449 Broadway
Cambridge, MA 02138

Elizabeth Unger
Purchasing Agent