

File No. 8378

Request for Written Responses

The City of Cambridge, Massachusetts, the Awarding Authority, invites written responses for the project: **Media Arts Studio Lighting Upgrade**

Plans and specifications will be available from Monday 8:30 a.m. to 8:00 p.m., Tuesday through Thursday, 8:30 a.m. to 5:00 p.m. and Friday 8:30 a.m. to 12:00 noon, at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 beginning from **Thursday January 17, 2019** or contact purchasing@cambridgema.gov for an electronic copy.

The estimated project value is: **\$ 35,000.00**

Written Responses will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 or by email to purchasing@cambridgema.gov until **Friday February 01, 2019 by 10:00am.**

The successful bidder will also be required to comply with the provisions of Chapter 306 of the Acts of 2004 in regard to required OSHA approved safety & health training.

The City of Cambridge reserves the right to reject any or all written responses.

No less than the prevailing wage rates as set forth in the schedule contained in this document must be paid on this project.

The successful bidder will be required to furnish a 50% payment bond if the contract amount is greater than \$25,000.

A pre-bid conference for all bidders will be held as follows:

Date: Thursday, January 24, 2019

Time: 11:00 AM

Place: MAS Arts Studio
454 Broadway
Cambridge, MA 02138

All questions must be submitted in writing and either emailed to purchasing@cambridgema.gov or delivered to the Office of the Purchasing Agent, Elizabeth Unger, City Hall 795 Massachusetts Ave, Room 303, Cambridge, MA 02139 not later than **10:00 a.m. on Friday, January 25, 2019.**

Elizabeth Unger
Purchasing Agent